

SKD CHARISM INVENTORY

RETURNING USERS

If you already completed the SKD Personal Charism Inventory and wish to view your result and resources please follow these instructions:

1. Go to the Saint Katharine Drexel Parish website: **www.drexelcc.org**
2. Click the **THREE LINES** in the top right corner.
3. Select **“OUR PILLARS”**.
4. Select **“LEARNING”**.
5. Select **“CHARISMS - SPIRITUAL GIFTS”**
6. Click on the **Charism Inventory Picture**.
7. When the Charism Inventory Screen appears **SCROLL ALL THE WAY DOWN** until you see “Already have an account? **CLICK** Log in here.
8. **ENTER YOUR E-MAIL ADDRESS** - the one you originally used.
You must know the e-mail address you used or you will need to retake the inventory. The system can only reset your password.
9. **ENTER YOUR PASSWORD**. If you do not remember your password, click “Forgot your password?” and follow the prompts.
10. **COMPLETE YOUR MINISTRY PROFILE IMMEDIATELY:**
Select each MINISTRY in which you are approved to serve. Select each APOSTOLATE in which you are a current member. If none, select “NONE.”
11. Click **“Save and Continue”** to access your results and resources.

IF YOU WANT TO RETAKE THE SKD CHARISM INVENTORY first follow the instructions above to **PRINT YOUR RESULTS PAGE** so you have a record of your original results to compare with your new results. Then **Log out**.

Once you have your results printed, email the Charism Ministry Core Team and request that your current email and related information be deleted from the SKD Database.

YOU ARE NOW READY TO RETAKE THE INVENTORY. Return to the SKD Charism Inventory webpage. Click on the picture, enter your email, make your payment, enter and confirm your password. **Write them both down immediately after you make your \$15.00 payment. Save and Continue and Take the Inventory.**