

Saint Katharine Drexel Parish

Order of Christian Funerals Planning Sheet

Planning Date:		Planning Time:	
Deceased Name:		Age:	
Date of Birth:		Date of Death:	
Family Contact:		Relationship:	
Phone:		Email:	
Address:		State / Zip:	
City:			

Type of Service

☐ Funeral Mass	☐ Memorial Mass	☐ Committal Service Only
☐ Body ☐ Cremains		
Livestream Mass: ☐ Yes ☐ No		

Funeral Home

Funeral Home		Contact	
Phone		Notes:	

Mass of Christian Burial

Date		Time		Presider	
Placing of the Pall				Name:	
Placing of the Cross				Name:	

Liturgy of the Word

First Reading		Read by	
Second Reading		Read by	
Universal Prayers		Read by	

Liturgy of the Eucharist

Presentation of the Gifts Names:	
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Music Selections

Opening Hymn	
Presentation Hymn	
Communion Hymn	
Closing Hymn	

Committal

Committal	☐ Yes ☐ No
Location	

Funeral Stipends

Service	Fee	Made Payable To	Paid
☐ Funeral Mass	\$250.00	Saint Katharine Drexel Parish	☐
☐ Director of Music	\$250.00	Jonathan Barney	☐
☐ Cantor	\$50.00		☐
☐ Committal Service	\$100.00		☐

SKD Staff Notifications

☐ Pastor	☐ Director of Music	☐ Cantor	☐ Parish Office	☐ Maintenance
☐ Funeral Ministry: ☐ Legion of Mary ☐ Other:				
Sacristan(s)				
Altar Servers				

Office Documentation

☐ Sacramental Book	Book #	Page	Register #
☐ Entered in ParishSoft			

[Revised: July 2026]